



Virginia Department of Education  
 P.O. Box 2120  
 Richmond, Virginia 23218-2120

Place an "X" by the applicable response.

<input checked="" type="checkbox"/>	Original
<input type="checkbox"/>	Revision :
	Revision # <input type="text"/>
	Date: <input type="text"/>
	Explain
<input type="checkbox"/>	Amendment:
	Amendment # <input type="text"/>
	Date: <input type="text"/>
	Explain

**A. COVER PAGE**

American Rescue Plan (ARP) Act  
 Elementary and Secondary School Emergency Relief (ESSER) III Fund  
 Formula Fund Application  
 Due by September 1, 2021

To be Completed by School Division			
Applicant (Legal Name of Agency):	Division Number:	Application Coordinator:	
ARLINGTON COUNTY PUBLIC SCHOOLS	007	Christopher Martini	
Email: kris.martini@apsva.us	Phone:	7032287209	Ext: <input type="text"/>

**LOCAL EDUCATIONAL AGENCY (LEA) CERTIFICATION**

**Use of Funds:** The applicant designated above applies for an allocation of federal assistance as appropriated under the ARP ESSER III Fund. Specific uses of funds for this award are found in the "Guidelines, Instructions, and Assurances" document.

**Assurances:** The LEA assures that programs and activities funded under the ARP ESSER III Fund will be administered and implemented in compliance with all applicable statutes, regulations, policies, and program plans. Additionally, the LEA agrees by signing below to implement the assurances located in the application. The assurances and signed cover page are to be retained by the LEA.

**Certification:** I hereby certify that, to the best of my knowledge, the information contained in this application is correct, and agree on behalf of the LEA to abide by the assurances.

\_\_\_\_\_  
 Superintendent's Signature

Francisco Duran, Ed.D  
 \_\_\_\_\_  
 Superintendent's Name

\_\_\_\_\_  
 Date

**Application Submission, Approval, and LEA Expenditure of Funds:** ARP ESSER III applications must be submitted through OMEGA and are due by September 1, 2021. The initial budget transfer request may be submitted through OMEGA after the LEA has received ESSER III application approval. Funds must be spent and reimbursements submitted in accordance with the approved application. Revisions and Amendments should be submitted in a timely manner.

**APPLICATION INFORMATION**

<b>ARP ESSER III Fund Formula Allocation</b>	\$ 18,855,018.00
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**LEA ARP ESSER III PLAN**

The U.S. Department of Education's interim final rule on ARP Act ESSER III funds requires each LEA that receives ARP ESSER III funds to develop and make publicly available on its website a plan for the LEA's use of ARP ESSER III funds. The LEA must engage in meaningful consultation with stakeholders and give the public an opportunity to provide input in the development of its plan. Refer to the Guidelines, Instructions, and Assurances for more information on this requirement.

**Provide the URL to the LEA's ARP ESSER III plan:**

<https://www.apsva.us/budget-finance/arpa-esser-fund-info/>

**LEA SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN**

The ARP Act requires that, within 30 days of receiving ESSER III formula funds, each LEA will develop and make publicly available on its website a plan for the safe return of in-person instruction and continuity of services as required in section 2001(i)(1) of the ARP Act. Before making the plan publicly available, the LEA is required to seek public comment on the plan and take such comments into account in the development of the plan. Refer to the Guidelines, Instructions, and Assurances for more information on this requirement.

**Provide the URL to the LEA's Return to In-Person Instruction and Continuity of Services Plan:**

<https://www.apsva.us/school-year-2021-22/>

**REVISIONS AND AMENDMENTS**

Place an "X" in the first box indicating whether it is a revision or amendment. Enter the date of the revision or amendment. Indicate the tab(s) that have been changed. Provide a concise description of changes.

**NOTE:** Any changes to the program budget should first be reflected in an amended application, followed by a budget transfer within 7 business days of approval of the amended application. Budget transfers will not be accepted without an approved amended application reflecting budget changes.

1.	Revision	<input type="checkbox"/>	Date:	<input type="text"/>	<input type="text"/>
	Amendment	<input type="checkbox"/>	Date:	<input type="text"/>	
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**EXPENDITURE ACCOUNTS DESCRIPTIONS**

These accounts are for budgeting and recording expenditures of the educational agency for activities under its control. Below are definitions of the major expenditure categories. The descriptions provided are examples only. For further clarification on the proper expenditures of funds, contact your school division budget or finance office, the grant specialist in the Virginia Department of Education, or refer to the appropriate federal act.

**OBJECT CODE DEFINITIONS:**

(revised 5/16/17)

**1000 PERSONAL SERVICES** - Includes all compensation for the direct labor of persons in the employment of the local government. Salaries and wages paid to employees for full- and part-time work, including overtime, shift differential, and similar compensation. Includes payments for time not worked, including sick leave, vacation, holidays, jury duty, military leave, and other paid absences that are earned during the reporting period.

For the purposes of this report, the term "salaries" means all compensation including base wage. This also includes amounts paid through salary reduction plans, such as tax-sheltered annuities and flexible benefit plans. Do not confuse this definition with the Virginia Retirement System (VRS) definition, which excludes supplements for retirement calculation purposes in some circumstances.

**2000 EMPLOYEE BENEFITS** - Job related benefits provided to employees as part of their total compensation. Fringe benefits include the employer's portion of FICA, pensions, insurance (life, health, disability income, etc.) and employee allowances.

**NOTE:** Fringe Benefits are a significant component of employee compensation and, like salaries and wages, are charged to the appropriate object of expenditure within each program. If possible, fringe benefit costs should be charged to the applicable educational program or activity on an ongoing basis. An alternative is to charge all fringe benefits to various benefit accounts. As part of the year-end closing process, these accounts are closed, and all costs are allocated to the appropriate educational program or activity. The following methods are suggested for allocating such cost at year-end. If these methods do not provide reasonable allocations based on circumstances within the school division, then the school division should use another reasonable allocation method. Consistency in application should be maintained at all times.

- Allocation by percentage of payroll dollars
- Allocation by Head Count
- Direct to Program or Activity

**3000 PURCHASED/CONTRACTUAL SERVICES** - Services acquired from outside sources (i.e., private vendors, public authorities, or other governmental entities). Purchase of the service is on a fee basis or fixed time contract basis. Payments for rentals and utilities are not included in this account description. Allowable payments would be to individual or firms that are independent contractors and not employees of the grantee or sub-grantee organization. The word honorarium is sometimes used to characterize such payments; the term "fee" is preferred.

- **Food Purchases** – Prepared meals, working meals, and/or catered services purchased through a vendor are included in this object code. Reimbursement is capped at the per diem rate for the meal listed according to the state travel regulations. Examples for this object code include meals provided during day-long professional development sessions, or meals provided to support attendance at family engagement activities. Food purchased from catering services and restaurants such as Pizza Hut, Panera Bread, and Subway is included in this object code.

- **Transportation Services Public Carriers** – Payments to public carriers for transportation of pupils on vehicles that are used by the public. Include payments for pupils transported in intra-city transit buses, taxicabs, airplanes, and intercity/interstate passenger buses.

- **Transportation Services Private Carriers** – Payments (either cash or tokens) to parents for transportation of pupils in lieu of providing transportation on school buses. Include allowable payments to parents for pupils attending public, private, and non-sectarian schools. Include costs associated with transporting special education students in school board-owned vehicles to and from school.

- **Transportation Services by Contract** – Payments to private owners of school buses who contract with the school board to transport pupils to and from public schools. Include payments to owners of private vehicles that contract with the school board to transport pupils to and from designated public and private schools.

- **Purchase of Service from Other Governmental Entities** – Payments for services purchased from other governmental entities (i.e., other local governments, public authorities, state agencies, and other LEAs) on a contract/fee basis. Tuition payments to other local governments for a jointly operated center are not included here but are reported under "Payments to Joint Operations" (object code 7000).

- **Tuition Paid – Other Divisions In-State, Tuition Paid – Other Divisions Out-of-State, and Tuition Paid – Private Schools** are included in this object code.

**4000 INTERNAL SERVICES** - Charges from an Internal Service Fund to other functions/activities/elements of the local government for the use of intergovernmental services, such as data processing, automotive/motor pool, central purchasing/central stores, print shop, and risk management. These services are provided by internal services within the School District and possibly the county but not a vendor.

- **Food Purchases** – Food purchased from the food services department of a school division or subgrantee equivalent to support professional development or family engagement events is included in this object code. For example, internal expenses for school cafeterias to provide meals to support attendance at family engagement activities are included in this object code.

**5000 OTHER CHARGES** - Include expenditures that support the use of programs. Includes expenditures that support the program, including utilities (maintenance and operation of plant), staff/administrative/consultant travel, office phone charges, training, leases/rental, indirect cost, and other.

- **Travel** – includes payments for travel reimbursement for staff/administrative/consultant travel. These are travel costs that are being reimbursed directly to travelers. These costs may include lodging, mileage, meals, and incidentals as allowable according to state travel regulations or documented subrecipient internal travel policies. If the sub-recipient does not have documented internal travel policies, state travel regulations will prevail.

- **Contributions to Other Entities** – Includes payments to other governmental entities or community organizations that are not related to the direct purchase of a service on a fee basis (which is reported under object code 3000) or payments to joint operations (which are reflected under object code 7000).

- **Public Assistance Payments** – Payments to individuals for public assistance programs (general government use only).

- **Miscellaneous Other Charges** – Includes expenditures that support the program, including indirect costs and other costs.



**6000 MATERIALS AND SUPPLIES** - Includes articles and commodities that are consumed or materially altered when used and minor equipment that is not capitalized. This includes any equipment purchased under \$5,000, unless the LEA has set a lower capitalization threshold. Therefore, computer equipment under \$5,000 would be reported in "materials and supplies."

- **Food Purchases** – Food items purchased from a grocery store or its equivalent for snacks or breaks is included in this object code. Examples include bottled water, granola bars, cookies, and fruit purchased from a store such as Wal-Mart, Food Lion, Costco, etc. Prepared meals is not included in this object code; see object code 3000 for prepared/working/catered meals as purchased/contracted services.

- **Vehicle and Powered Equipment Fuels** – Gasoline, lubricating oils, or such other fuel used in the operation of vehicles and powered equipment (e.g., lawnmowers) purchased from private sources or governmental agencies.

- **Vehicle and Powered Equipment Supplies** – Tires, spark plugs, batteries, and chains used in the operation of vehicles and powered equipment purchased from private sources or governmental agencies.

- **Textbooks** – All textbooks and workbooks purchased to be used in the classroom.

- **Instructional Materials** – Books (not textbooks) and other materials.

- **Technology Software/On-line Content** – Include expenditures for videodiscs and computer programs used in the classroom for instructional purposes, operating system software (i.e., standalone software, not software that is pre-installed and included in hardware costs), application software, and on-line or downloadable software and content. Include expenditures for both additions and replacement.

- **Non-Capitalized Technology Hardware** – Include expenditures for hardware or classroom technology equipment that is not capitalized.

- **Non-Capitalized Technology Infrastructure** – Include expenditures for technology infrastructure that is not capitalized.

**8000 CAPITAL OUTLAY** - Note: Indirect cost cannot be claimed against capital outlay and equipment. Outlays that result in the acquisition of or additions to fixed assets. Capital Outlay includes the purchase of fixed assets both replacement and/or additional.

#### Capital Outlay Replacement

- Technology – Hardware Replacements – Include capital outlay for replacement of hardware or classroom technology equipment. (For further clarification on which expenditures should be included in this object code, see the “Special Note” below.)
- Technology – Infrastructure Replacements – Include capital outlay for replacement of technology infrastructure. (For further clarification on which expenditures should be included in this object code, see the “Special Note” below.)
- Capital Outlay Additions – Include machinery, equipment, furniture, fixtures, communications equipment, motor vehicles, etc. that are capitalized.
- Technology – Hardware Additions – Include capital outlay for additional hardware or classroom technology equipment. (For further clarification on which expenditures should be included in this object code, see the “Special Note” below.)
- Technology – Infrastructure Additions – Include capital outlay for additional technology infrastructure. (For further clarification on which expenditures should be included in this object code, see the “Special Note” below.)

#### • Special Note - Classification of Hardware and Infrastructure Expenditures:

Report expenditures under technology “hardware” for computers, associated peripheral equipment, and other specialized technology equipment. Computers include desktop and laptop machines, handheld computers (i.e., Personal Digital Assistants or PDAs), and mainframe machines. Peripheral equipment includes devices attached to computers, such as monitors, keyboards, disk drives, modems, printers, scanners, cameras and speakers, etc.

Report other specialized computer devices under technology “hardware” such as fax-back and voicemail resources; videoconferencing and other distance education tools, including satellite transmitters and receivers; cable-based receivers; and modem or codec-based video equipment; projection devices, from transparent and opaque projectors to video monitors; and graphing calculators and other specialized computational aids.

Report expenditures under technology “infrastructure” for equipment and devices that enable the linking of computers or video hardware to networks (such as routers, hubs, switches, access servers, modems, or codecs). Infrastructure also refers to cabling installations, whether wire, fiber optic, or coaxial, as well as electrical capacity expansion or HVAC upgrades to support networks. In wireless networking systems, include receivers and transmitters under infrastructure.

**C. GENERAL EDUCATION PROVISIONS ACT (GEPA) SECTION 427**

**Section 427 of the General Education Provisions Act (GEPA) requires applicants for federal funds to include in their applications a description of the steps the applicant will take to ensure equitable access to, and participation in, federally-assisted programs for students, teachers, and other program beneficiaries with special needs. The provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, the applicant should determine whether these or other barriers may prevent students, teachers, etc., from such access or participation in the federally-funded project or activity. The description in the application of steps to be taken to overcome these barriers need not be lengthy; the application may provide a clear and succinct description of how the applicant plans to address those barriers that are applicable to their circumstances.**

Describe the steps the division will take to ensure equitable access to, and participation in, grant-funded programs for students, teachers, and other program beneficiaries with special needs as required by the General Education Provisions Act (GEPA) 427, OMB Control No. 1894-00045, Section 427.

Per Arlington School Board Policy A-4 Mission, Vision, and Core Values:

MISSION To ensure all students learn and thrive in safe, healthy, and supportive learning environments.

VISION To be an inclusive community that empowers all students to foster their dreams, explore possibilities, and create their futures.

Arlington School Board Policy A-3 Human Relations states: It is the policy of the Arlington Public Schools to foster an educational and workplace environment designed to accord respect to all individuals. Discrimination, including harassment, on the basis of race, national origin, creed, color, religion, gender, age, economic status, sexual orientation, marital status, gender identity or expression, pregnancy status, veteran status, genetic information and /or disability is prohibited. No student, employee, or applicant for employment shall be excluded from participation in, denied the benefits of, or be subjected to discrimination under any educational program or activity, on any of the above-listed bases. The School Board is committed to eliminating all forms of unlawful discrimination in the school division. Accordingly, Arlington Public Schools shall continue to provide equitable treatment and opportunities for all. The curriculum shall foster this goal by engendering respect for the abilities and accomplishments of all people. Professional learning for staff members shall reflect the School Board's commitment in this area. The School Board encourages all members of the school community to join in this commitment and to promote good human relations as a part of every school-related activity.

Arlington School Board Facilities Development Policy F-2 Goals: The students and staff that use Arlington Public Schools facilities are entitled to safe, appropriate learning and working environments. Arlington Public Schools-owned facilities are designed, constructed and maintained to meet or exceed current safety standards of the Commonwealth of Virginia and Arlington County. All facilities occupied by the Arlington Public Schools are maintained and improved to meet changing educational and/or workplace standards and requirements. Each facility will provide an environment free of barriers to teaching, learning and working for the students and staff. The APS Departments of Administrative Services, Human Resources, and Teaching and Learning collaboratively ensure maximum compliance with Arlington, state, and federal procedures, policies, and legislation by:

- Developing a program plan to assure that no barriers or impediments exist on gender, race, ethnicity, national origin, color, disability, or age.
- Designing specific curriculum components that will ensure equitable opportunities and activities exist for all participants.
- Providing professional learning opportunities to all staff as described in the APS Professional Learning Framework.
- Evaluating program components on a yearly basis to assure continued equitable access and participation.

Some illustrative examples of activities and strategies are:

- Collaborative development of a districtwide six-year strategic plan with staff and community involvement to identify focus areas for





**ASSURANCES****The LEA/grantee assures:**

- I. The program will be administered in accordance with all applicable statutes, regulations, the program plan and the program application;
- II. Funds will be used for activities that are reasonable, necessary, allocable, and allowable under section 2001(e) of the ARP Act. The U.S. Department of Education generally does not consider the following to be an allowable use of ESSER funds: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the SEA or LEAs or 2) expenditures related to state or local teacher or faculty unions or associations;
- III. The control of funds provided under the program and title to property acquired with program funds will be maintained and administered by the appropriate public agency;
- IV. The public agency will administer the funds and property as required by the authorizing statutes;
- V. It will adopt and use proper methods of administering the program, including -
  - A. The enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
  - B. The correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation;
- VI. It will cooperate with any examination of records with respect to ARP ESSER III funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of the state educational agency, the U.S. Department of Education and/or its Inspector General, or any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority;
- VII. It will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, federal funds paid to the applicant under each program;
- VIII. It will submit such reports to the state educational agency as the state educational agency and Secretary may require to enable the state educational agency and the Secretary to perform their duties under the program;
- IX. It will provide opportunities for the participation in, planning of, and operation of each program by teachers, parents, and other interested agencies, organizations, and individuals;
- X. It will maintain program records for five years, provide such information, and afford such access to the records as the state educational agency or the Secretary may reasonably require to carry out the state educational agency's or the Secretary's duties;
- XI. Applications, evaluations, plans, or reports related to each program will be made available to parents and the public;
- XII. Facilities constructed under any program will be consistent with overall state construction plans and standards and with the requirements of Section 504 of the Rehabilitation Act of 1973 in order to ensure that the facilities are accessible to and usable by individuals with disabilities;
- XIII. It has adopted effective procedures for acquiring and disseminating information and research regarding the programs and for adopting, where appropriate, promising educational practices to teachers and administrators participating in each program;
- XIV. It will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with section 2001(e)(2)(R) of the ARP Act. ARP Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19;
- XV. It will develop and make publicly available on its website, consistent with Section 2001(i)(1) of the ARP Act and the USED Interim Final Rule on ARP Act ESSER III funds and not later than 30 days after receiving the allocation of funds, a plan for the safe return to in-person instruction and continuity of services. Before making the plan publicly available, it will seek public comment on the plan and take such comments into account in the development of the plan and will periodically review and revise the plan according to federal requirements;
- XVI. It will develop and make publicly available on its website, consistent with the USED Interim Final Rule on ARP Act ESSER III funds and no later than 90 days after receiving the allocation of funds, a plan for the LEA's use of ARP ESSER III funds. It will engage in meaningful consultation with stakeholders and give the public an opportunity to provide input in the development of its plan;
- XVII. It will ensure that funds are expended in accordance with the approved original or amended application. In the event that it needs to expend funds in any manner other than stipulated in the approved application, it will amend the plan using the amendment process provided by the Virginia Department of Education. The application will be amended before funds will be expended for activities not approved in the application;
- XVIII. It will adhere to the provisions of the Federal Funding Transparency and Accountability Act (FFATA), and will obtain a valid DUNS number prior to applying for funds;

- XIX. It will comply with the provisions of all applicable acts, regulations and assurances; the provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the U.S. Department of Education in 2 CFR part 3485; and the Uniform Guidance in 2 CFR part 200, as adopted and amended as regulations of the U.S. Department of Education in 2 CFR part 3474;
- XX. It will comply with the provisions of 2 CFR part 200 section 200.116, which prohibits the purchase of certain telecommunications and video surveillance services or equipment as described in Public Law 115-232, section 889; and
- XXI. None of the funds expended under the program will be used to acquire equipment (including computer software) if such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees.